



Audit report: Eastern College Australia Incorporated

RTO number:	22065
CRICOS number:	N/A
Date/s of site visit:	N/A
Date report created:	23/04/2021

Provider details

Provider's legal name:	Eastern College Australia Incorporated
Trading name:	Eastern College Australia Incorporated
RTO number:	22065
CRICOS number:	N/A

Audit team

Lead auditor:	Cilla Barrant
Auditor/s:	N/A

Audit details

Application number:	INTCRI0000931
Audit number:	AUDREC0011205
Audit reason:	Application - Initial
Date of opening meeting/discussion:	30/03/2021
Date of closing meeting/discussion:	30/03/2021
Provider's contact for audit:	Judith Long CEO jlong@eastern.edu.au 03 9790 9200
Address/es of site/s visited (if applicable):	N/A

Summary of audit findings

Audit finding: Compliant

Report completed by: Cilla Barrand

Practice	Standards for RTOs	National Code	Finding
Training and Assessment	1.1, 1.2, 1.3, 1.8, 1.13, 1.14, 1.15, 1.16	11.1, 11.2, 8.18, 8.19, 8.20	Compliant
Marketing/Recruitment Practices	4.1	1.1, 1.2, 1.3, 1.4	Compliant
Enrolment	5.1, 5.2, 5.3, 7.3	2.2, 2.1, 3.1, 3.3, 8.5, 3.4	Compliant
Support and Progression	1.7	6.1, 6.2, 6.3, 6.4, 6.5, 6.6, 6.9, 8.4, 8.9	Compliant
Completion	3.1		Compliant
Regulatory Compliance / Governance	7.1, 7.2, 8.1		Compliant

*Indicates a non-compliant clause

Background

Summary of provider and management structure:

- Eastern College Australia Inc was initially registered as an RTO in August 2008.
- The organisation is also a Higher Education provider registered under TEQSA Provider No. PRV12149. In May 2020 TEQSA approved the organisation to offer higher education courses to overseas students at the Wantirna campus under CRICOS Provider Code 03853H.
- The organisation offers courses in Christian Foundations, Aid & Development, Community Development, Counselling, Education, Social Sciences and Youth Work from Certificate III through to Masters level.
- The organisation is registered with the Australian Charities and Not-for-profits Commission and governed by a Board of Directors.
- The organisation structure of the RTO comprises of:
 - Director of VET/PEO - Dr Judith Long
 - Assistant Director of VET - Ms Esther Teo
 - VET Coordinator - Mr Neil Horvath
 - Trainers and assessors
 - General Manager - Ms Cheryl Osment
 - Student Services Supervisor - Ms Daisy Barnard
 - Community Life Coordinator - Ms Sue Kimber
- The Director of VET/PEO reports directly to the Executive Principal who reports to the Board of Directors.
- The RTO's CRICOS application is for one qualification, *10742NAT Certificate IV in Christian Ministry and Theology* and a maximum number of 210 overseas student places across two delivery sites. The application is for 50 students at 41 Station Rd St Leonards Tasmania 7250 and 160 students at 5 Burwood Hwy Wantirna Victoria 3152.

Scope of provider's registration:

- CHC30213 Certificate III in Education Support
- CHC40213 Certificate IV in Education Support
- CHC40413 Certificate IV in Youth Work
- CHC42315 Certificate IV in Chaplaincy and Pastoral Care
- CUA40915 Certificate IV in Music Industry
- 10729NAT Certificate III in Spoken and Written English
- 10741NAT Certificate III in Christian Ministry and Theology
- 10742NAT Certificate IV in Christian Ministry and Theology
- CHCCDE002 Develop and implement community programs
- CHCCDE004 Implement participation and engagement strategies
- CHCCDE009 Develop and support community leadership
- CHCGRP002 Plan and conduct group activities
- CHCPRT010 Work with children and young people with complex trauma and attachment issues and needs

Suburb and state of all delivery sites:

- Wantirna, Victoria
- St Leonards, Tasmania

Third party usage:

- Does not intend to use any third parties.

Core clients/target groups:

- Domestic students and international students aspiring to be church workers, religious education instructors, missionary workers, ministers, chaplains, church planters, mission support workers and school support workers

Training Revenue (Funded or fee for service):

- Fee for service

Total number of current enrolments in the provider as at 31/03/2021:

- 136 students

In preparing the audit report, consideration has been given and reference made, where relevant, to:

- information provided directly by Eastern College Australia Incorporated to ASQA
- existing information and records held by ASQA concerning Eastern College Australia Incorporated
- other publicly available information - including but not limited to, information published on the provider's websites.

Training products sampled

Training Products	Mode/s of delivery/assessment*	Current enrolments
<i>CHC30213 Certificate III in Education Support</i>	Mixed	22
<i>10742NAT Certificate IV in Christian Ministry and Theology</i>	Face to face international students Mixed domestic students	N/A 36

*Apprenticeship, Traineeship, Face to face, Distance, Online, Workplace, Mixed, Other (specify)

Interviewees

Name	Position	Training products
Judith Long	Vice Principal, Academic, Director of VET, PEO of RTO	N/A
Esther Teo	Assistant Director of VET	N/A
Louise Sutton	Finance Manager	N/A
Daisy Barnard	Student Services Supervisor	N/A
Sue Kimber	Community Life Coordinator	N/A
Neil Horvath	VET Coordinator	10742NAT
Gurmit Kaur	Trainer/assessor	CHC30213

About this Report

This report details findings against the *Standards for Registered Training Organisations (RTOs) 2015* (Standards for RTOs) and/or the *National Code of Practice for Providers of Education and Training to Overseas Students 2018* (National Code). If non-compliance has been identified, this report describes evidence of the non-compliance.

Areas of non-compliance and action required

Minor deficiencies

During the course of the audit, some minor deficiencies were noted. These were not significant such that they resulted in a finding of non-compliance against the relevant clause. They were however discussed with the provider and the provider agreed to remedy these. This included:

- There is a lack of information about the Tuition Protection Service in the written agreement and the Overseas Student Handbook.